

## Application Booking Form for Wedding

Date and time you would like the Marriage Service to take place

Are you related, or connected by marriage? If so, how?

Please tick box (or underline) as to which Church it will be in

St. Mary's, PZ     
  St. John's, PZ     
  St. Peter's, Newlyn     
  St. Pol de Leon, Paul

What is your connection to this Church?

### The Groom

Full Name:

Nationality:

Groom's address:

Since when have you lived at the address:

Which is your parish church?

Tel. No.:

eMail:

Occupation:

Date of Birth:

Age at Marriage:

Status: Bachelor / Widower / Divorced

Have you been previously married?

If so, was the previous marriage terminated by death?

Groom's Father's Name:

Occupation (or deceased):

### The Bride

Full Name:

Nationality:

Bride's Address:

Since when have you lived at the address:

Which is your parish church?

Tel. No.:

eMail:

Occupation:

Date of Birth:

Age at Marriage:

Status: Spinster / Widow / Divorced

Have you been previously married?

If so, was the previous marriage terminated by death?

Bride's Father's name:

Occupation (or deceased):

### **Service Preparation Details**

(See notes. These sections are filled in during the year when you have thought it all out and with the help of the church wedding accompanier)

#### **Music at your wedding**

- Music when the bride enters:
  
- Music when the married couple leave the church:
  
- What music would you like during register signing?
  
- What Hymns do you want?
  - 1.
  - 2.
  - 3.
  
- Name and contact details of church organist responsible for your wedding
  
  
- Other musicians/music group/ singers at your wedding (Penlee Cluster website)

#### **Readings and poems at your wedding**

- What reading have you chosen?
  - 1.
  - 2.
  
- Names of people during the reading.

#### **Prayers at your wedding**

- What prayers have you chosen for your wedding?
  
- Are there people you wish to be remembered in the prayers at your wedding?
  
- Do you wish to have a photographic loop playing at your wedding? (if available)
  
- At what point in the service would you like the video played? (see notes)

**In Church and church grounds**

- Do you wish there to be a drinks reception after the service whilst photos are being taken? (see notes)  
Yes/No
- Do you need coffee and tea served an hour before the service for guests travelling a distance? (see notes)  
Yes/No
- Do you need colouring activity packs for children attending your wedding? (see notes)  
Yes/No

**Bells at your wedding**

- Do you wish to have bells rung at your wedding (St. Mary PZ and Paul only)?  
Yes/No

**Flowers at your wedding**

Name and contact details of people arranging flowers at your wedding

Date and time of flower arrangers coming into church

**Photographer at your wedding**

Name and contact details of the wedding photographer

**Order of Service**

Are you providing an order of Service?

Yes/No (please make sure it is proof read by priest before printing)

**Information about people attending your wedding**

Best Man's name:

eMail:

Contact phone number:

Bridesmaids (please only give contact details for people over 18 year)

Names and contact details

Page boys

Name:

Witnesses (2)

Number of rings

Names the couple wish used in the marriage vows.

**Administration and Legal bits**

Name of priest conducting your wedding service

Date of wedding planning event:

Date and time of Wedding Rehearsal:

Name of Church wedding companion:

Name of Verger:

Name of Organist:

Parishes banns need calling in

Banns/License                      License applied for: Yes/No

Received: Yes/No

Date of Calling Banns

Other Banns Certificate required: Yes/No

Other information

Approx. number of guests

Immediate family for reserved seats

**ID Verification**

I have seen both passports / birth certificates, and I have checked their IDs.

Name and Signature

Date

I give permission for my data to be stored and shared with church officers and core staff in the cluster churches and the diocese for a period of up to 3 years

Yes

No

**Names and Signatures (2)**

**Date of this booking**

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Please return this booking form to Cluster Administrator, email:

[admin@penleecluster.org.uk](mailto:admin@penleecluster.org.uk)

[www.penleecluster.org.uk](http://www.penleecluster.org.uk)

**Notes:**

- **Bookings are not confirmed until this form has been completed and returned, and approved by Penlee Cluster of Churches committee.**
- **Name of Priest can be changed due to unforeseen circumstances.**
- Banns cannot be read prior to 3 months before the wedding date.
- We need to verify both IDs, with Passports or Birth Certificates.